



Market Insight – How-To Guide

Large File Downloads



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1. EXECUTIVE SUMMARY

This how-to guide provides instructions on how to download large files from within Market Insight (MI). Using these steps users can enable faster, more secure downloads.

1.1 Target Audience

This document is intended for all users of Market Insight.

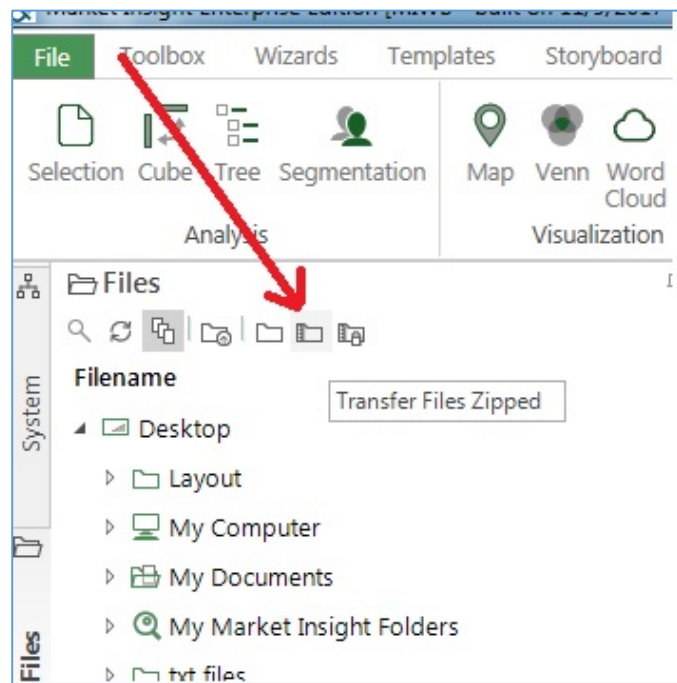


2. METHODS

This section outlines the two options for downloading large files within Market Insight.

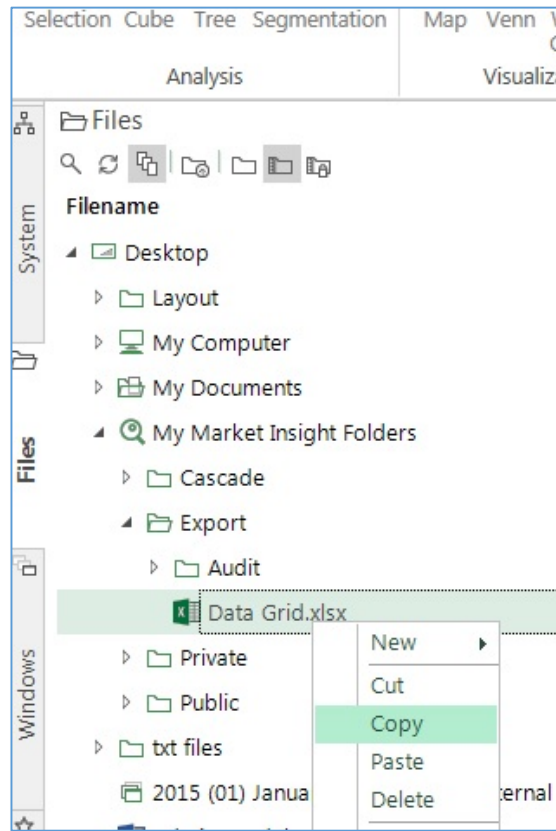
2.1 Method 1: Compress and Download

Step #1: Go to the Files tab and select “Transfer Files Zipped” icon.



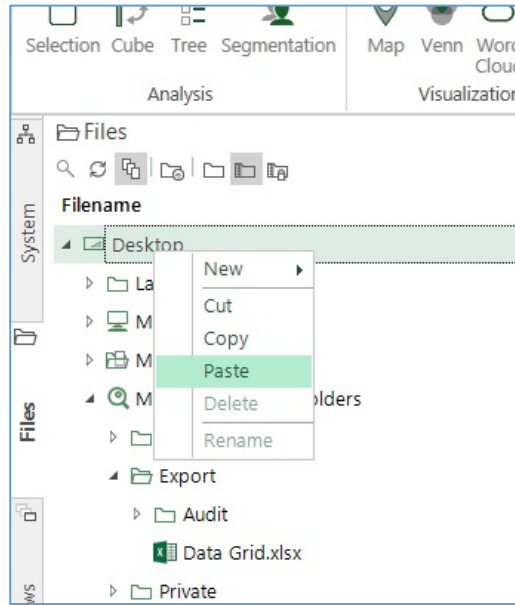


Step #2: Right-click on the file you want to download and select "Copy".



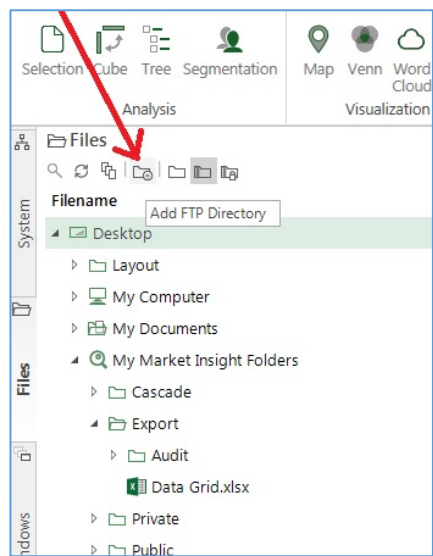


Step #3: Paste the file onto your local desktop. The file will then start to download in the compressed .zip format.



2.2 Method 2: Compress and Export File to an FTP Site

Step #1: Click on the "Add FTP Directory" icon in the File Explorer.





Step #2: Enter the FTP site credentials: address, username, and password. Click OK.

Add FTP Connection

FTP Address:

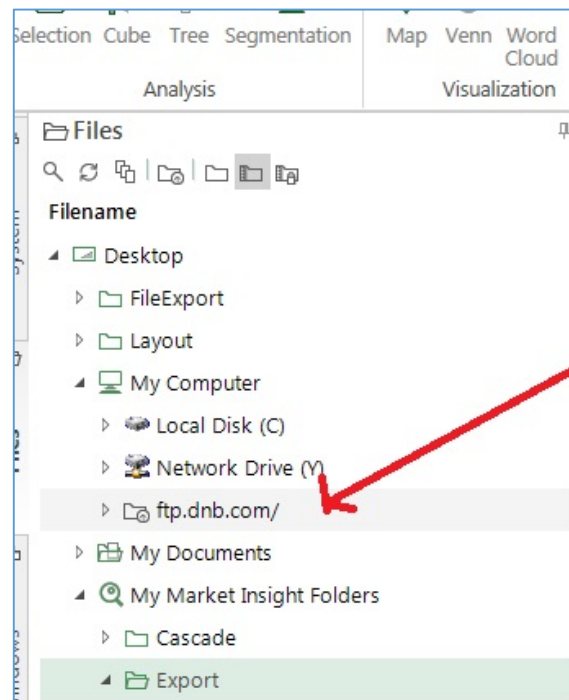
Provide User Credentials

Username:

Password:

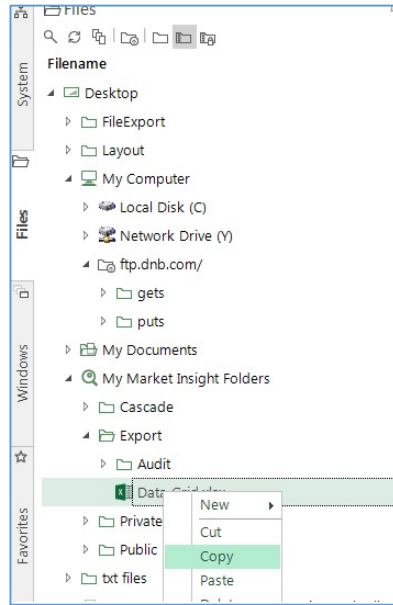
Private Key:

You will now be able to see the FTP site you just entered; it will appear as a directory within Market Insight.





Step #3: Right-click on the file you want to download and select "Copy".



Step #4: Right-click on the FTP site you have created in Market Insight and select "Paste". The file will begin uploading to your FTP site.

